

# City of Jackson

400 Commerce Street  
Jackson, Alabama 36545

## Mayor

Paul R. South

## City Clerk

Betty Powell

## City Council

Jimmy Atchison

Daron Bolen

Carol Goolsby

Eldridge Jackson, Jr.

Jane B. James

Audra Raybon

December 10, 2019

Dear Business Owner:

Due to changes made by the State of Alabama, we are required to submit information that we have not normally collected from businesses in prior years.

Due to this change we need every business to fill out the application even if you are renewing a business license with us. **Please be aware, if we do not have this information, we cannot process your 2020 business license.**

Any retail, rental or wholesale license falls under a Schedule "A" which is based on your gross receipts for 2019. Please fill out the lower portion of the renewal notice with your gross receipts for the City of Jackson and enter the appropriate license fee based on the Schedule "A" below.

Any non-store retail business will fall under a Schedule "D" based on your gross receipts for 2019. Please fill out the lower portion of the renewal notice with your gross receipts for the City of Jackson and enter the appropriate license fee based on the Schedule "D".

If you purchase an Alcohol license with the City of Jackson, please enclose a copy of your State of Alabama alcohol license when you send in your renewal for the City of Jackson. We cannot renew your City license unless we have a copy of the state license on file.

We thank you for your business and if you have any questions please feel free to contact our office at 251-246-2461.

Thank you again,

*Betty Powell*

City Clerk